



CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
CORE – 5, SCOPE COMPLEX
7 LODHI ROAD,
NEW DELHI – 110003

SPEED POST / COURIER

REF No. ND/M&CS/Cartridge/2017-18/

Dated 26.05.2017

LIMITED TENDER ENQUIRY

Due Date of submission of offer is 22.06.2017 (upto 2.30 P.M)

Due Date of opening of Tender is 22.06.2017 (at 3.00 P.M)

Dear Sir,

Please quote your minimum rates in a sealed envelope for procurement of Computer Printer Cartridge & Ribbons at Corporate Office as per the following Payment terms & other terms & conditions and List of material to be supplied in the Price Bid format :-

TERMS & CONDITIONS for supply of materials:

1. Rate: The rate should be quoted on FOR destination i.e. 7th floor scope complex & shall remain same till completion of delivery
2. Validity: Offer should remain valid for minimum period of 30 days for consideration.
3. Delivery Requirement: within 15 days from date of placement of order by concerned dept.
4. Consignee: Manager (CI), Cement Corporation of India Limited, Core 5, 7th Floor, SCOPE Complex, 7 Lodhi Road, New Delhi -100003
5. Payment: 100% payment shall be released within 7 days through **RTGS** against delivery & Acceptance of material at SCOPE Complex, 7 Lodhi Road, New Delhi -100003. The party should submit details for **RTGS** in their offer.
6. Taxes : Should be indicated separately, otherwise rate will be presumed that quoted rates are inclusive Of all taxes.
7. Paying Authority: HOD (Finance), Cement Corporation of India Limited, Core 5, 7th Floor, SCOPE Complex, 7 Lodhi Road, New Delhi -100003

The Offer should be submitted to the undersigned at the SCOPE Office, New Delhi.

Thanking you

Chandu Sharma (Manager CI)



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PRICE BID FORMAT

S.No.	Particulars	Quantity (in no)	Rate (In Rs.)	Tax	Total Amount (In Rs.)
<u>Cartridge & Ribbons</u>					
1.	305A-410	5			
2.	305A-411	3			
3.	305A-412	3			
4.	305A-413	3			
5.	131A-210	1			
6.	131A-212	2			
7.	131A-213	1			
8.	88A	60			
9.	12 A	5			
10.	Ribbon Lipi 6306	2			
11.	Cannon FX 3 tonner	4			
12.	M40	1			
13.	932XL BLACK	2			
14.	933XL CYAN	2			
15.	933XL YELLOW	2			
16.	933XL MAGENTA	2			
	Total				

Date:

Place:

Signature/Seal (Authorized Signatory)

